



Laboratory Safety

Category A Chemical Hazard Inspection Checklist

501 Westwood Plaza, 4th Floor • Los Angeles, CA 90095
 Phone: 310-825-5689 • Fax: 310-825-7076 • www.ehs.ucla.edu

Date	
-------------	--

Lab Information	
Department	
Principal investigator (PI)	
PI telephone number	
PI email address	
Building	
Lab room numbers	
Lab contact person	
Lab contact telephone number	
Lab contact email address	
Lab phone number	

Inspection Information	
Inspector	
Inspector email address	
Accompanied by	

Working with Air or Water Reactive Chemicals					
1	0	C	N/A	Inspected	Comments
				Air or water reactive chemicals present in lab	Yes No
				Air or water reactive chemicals stored properly	
				Appropriate PPE available	
				Lab personnel have completed PPE training	

Explanation of Ratings

1: Compliant • 0: Non compliant/not acceptable • N/A: Not applicable • *Denotes Administrative Deficiency
 C: Critical violation that must be corrected within 48 hours or less, depending on severity of violation

Working with Air or Water Reactive Chemicals					
1	0	C	N/A	Inspected	Comments
				Personnel who use air or water reactive chemicals are properly trained	
				Pertinent SOPs available for using air or water reactive chemicals	
				MSDS available for air or water reactive chemicals (hard or electronic copies)*	
				MSDS location known to each employee*	
				Air or water reactive chemicals recorded in chemical inventory	
				Chemical inventory format (i.e. hard or electronic copy)	

Working with Potentially Explosive Chemicals					
1	0	C	N/A	Inspected	Comments
				Potentially explosive chemicals present in lab	Yes No
				Potentially explosive chemicals stored properly	
				Appropriate PPE available	
				Lab personnel have completed PPE training	
				Personnel who use potentially explosive chemicals are properly trained	
				Pertinent SOPs available for using potentially explosive chemicals	
				MSDS for potentially explosive chemicals available (hard or electronic copies)*	
				MSDS location known to each employee*	
				Potentially explosive chemicals recorded in chemical inventory	
				Chemical inventory format (i.e. hard or electronic copy)	

Explanation of Ratings

1: Compliant • 0: Non compliant/not acceptable • N/A: Not applicable • *Denotes Administrative Deficiency
 C: Critical violation that must be corrected within 48 hours or less, depending on severity of violation

Emergency and Safety Equipment					
1	0	C	N/A	Inspected	Comments
				Fire extinguisher present/charged/accessible	
				Area around fire extinguisher clear	
				Fire extinguisher inspection date	Date:
				Approved eyewash and shower present or available in 10 seconds	
				Eyewash inspection date	Date:
				Emergency shower inspected monthly by Facilities Management	
				Shower inspection date	Date:
				Area around shower kept clear	
				First-aid kit present and stocked	
				Chemical spill material or kit available	
				Chemical spill protocol known	

Explanation of Ratings

1: Compliant • 0: Non compliant/not acceptable • N/A: Not applicable • *Denotes Administrative Deficiency
 C: Critical violation that must be corrected within 48 hours or less, depending on severity of violation